



#### Planning Ahead

Planning ahead will help those you love organise a personal and meaningful funeral/memorial service to celebrate your life and say goodbye in accordance with your wishes.

Name: Date:
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Title:	Surname:
Given names:	
Town/Suburb:	
State:	Postcode:
Contact Tel:	Date of Birth:
Place of Birth:	
Were you born in Australia? Yes No	
If no, when did you arrive?	
Schooling & Education:	
Religion:	
Occupation:	
Centrelink No.:	
Sibilitys.	
Doctor's Name:	
Doctor's Contact Details:	
Are you an Organ Donor?	No

If you wish to donate, you must be registered on the Australian Organ Donor Register. See www.donatelife.gov.au for more information.

# Family Information

Father's Name:	Mother's Name:
Father's Occupation:	Mother's Occupation:
Siblings:	
Aboriginal or Torres Strait Islander:	Yes No
Mother's Maiden Name:	Year Parents Married:
Marital Status:	Date of Marriage:
If Married, Spouse's Name:	Spouse's Maiden Name:
Place of Marriage:	
If Divorced, date of Divorce:	
If Widowed, date of Spouse's Death:	
Next of Kin	
Name:	
Address:	
Town/Suburb:	
State:	Postcode:
Email:	
Contact Tel:	

## **Funeral Preferences**

Service Location:
I wish to be: Buried Cremated Not concerned
I wish to be buried/cremated at:
Details:
I would like my ashes to be: Interred Scattered Not concerned
Newspaper Notices: Yes No
I would like my family and friends to place flowers on my coffin: Yes No
My preferred flowers:
In lieu of floral tributes, people could donate to the following charities in my memory:
I wish to be dressed in the following clothes:
Musical Preference:
Songs/Hymns:
Bible Readings:
Favourite Bible Verse:
Poems:
Preferred Photos:

## I'd like my funeral to include

A Viewing:	Yes	No	Not concerned
An Order Of Service:	Yes	No	Not concerned
Audio Visual Presentation:	Yes	No	Not concerned
Live Music:	Yes	No	Not concerned
A Floral Tribute:	Yes	No	Not concerned
Personal Memorabilia:	Yes	No	Not concerned
Refreshments/Catering:	Yes	No	Not concerned
Favourite food/beverage you v	vould like served	:	
Who would you like to give the	eulogy?		
Is there something particular y	ou would like wri	tten on your heads	stone/plaque?
Would you like to write your ov	vn obituary?	Yes No	

Make things easier for your family... put your wishes in writing. Better still, have a conversation!



### General Checklist

Do you have a will and is it up to date? If so, provide details below.
Do you have a preferred funeral provider? If so, provide details below.
Have you nominated an executor or power of attorney?
If you have children, who will be their legal guardian?
Where do you keep your important documents (e.g. will, shares, properties, insurance policies, superannuation, investments, bank accounts, mortgage, etc) and who can access them?
Have you noted your passwords for all online accounts and social media?
Do you have preferences around organ and tissue donation you need to communicate to your family?
Have you allocated special family items, photos and family heirlooms?
Have you prepared letters or special messages for your family/friends?
Who would you like to be notified on your passing?
Details There are many details your family need to know. Writing everything down will help them inform all relevant organisations. Keep this document in a safe place or give it to your next of kin or executor of your will.

